

Personal Information

FULL NAME:	<i>Last</i>	<i>First</i>	<i>M.I.</i>
STUDENT ID:		TERM:	
STUDENT TYPE:			
(EX: FIRST TIME IN COLLEGE; TRANSFER, NON-DEGREE; READMIT, CONTINUING STUDENT)		CELL/HOME PHONE:	

STUDENT SIGNATURE	EMAIL	DATE
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In order to prove that students meet the qualifications for District or Metro Area status, students can **submit TWO forms of proof that covers the 12 month period in question** on their own behalf, or if claimed as a dependent, on behalf of their parent(s) or legal guardian(s):

- 2017 CERTIFIED STATE TAXES (Must have official seal from state tax office. Federal taxes are not accepted.)**
- STATE ID (Passports are not accepted.)**
- VOTER REGISTRATION PROFILE**
- STATE BENEFITS (Must show one year of services rendered. State medical benefits are unacceptable.)**
- MILITARY STATUS (Please verify your status with Sequoyah Adebayo at military@udc.edu.)**

SPECIAL POPULATIONS PROOF OF RESIDENCY – The following special populations may qualify for District tuition rate. Special population status will be reviewed every semester. Applicants are responsible for providing required documents to prove qualification for the discounted rate.

- Current District Government Employees.
- Asylees and Permanent Residents Aliens - **Please note your eligibility to qualify for reduced tuition starts one year from the issue date of your green card with valid proof.**
- Active-Duty Military or Veterans - contact Sequoyah Adebayo at military@udc.edu.

SUBMITTED DOCUMENTATION MUST SHOW ONE YEAR OF FULL RESIDENCY TO QUALIFY FOR TUITION CONCESSIONS. PLEASE ALLOW 5 BUSINESS DAYS FOR PROCESSING. MAKE SURE YOU CHECK YOUR STUDENT ACCOUNT BEFORE INQUIRYING ABOUT THE STATUS OF YOUR APPLICATION.

PLEASE EMAIL OR BRING YOUR DOCUMENTATION TO: UNIVERSITY OF THE DISTRICT OF COLUMBIA, OFFICE OF ADMISSIONS, Bldg. 39/A, 4200 CONNECTICUT AVE. NW, WASHINGTON, DC 20008
residency@udc.edu

FOR OFFICIAL USE ONLY	
Received by:	Date Received:
Processed by:	Date Processed:

Residency Information Resources

DC Office of Tax and Revenue

1101 4th Street
SW Room 270
Washington, DC 20024
202-727-4829

DC Certified Taxes Website:

<http://otr.cfo.dc.gov/publication/cs-001-request-certified-copy-individual-or-business-tax-return>

DC Voter Registration Profile

https://www.dcooe.org/voter_info/reg_status/index.asp

Maryland Office of Tax and Revenue

11002 Veirs Mill Road, Suite 408
Wheaton, MD 20902
410-260-7980

MD Certified Taxes:

http://taxes.marylandtaxes.com/Resource_Library/Tax_Forms_and_Instructions/Request_A_Copy_of>Returns.shtml

MD Voter Registration Profile

<https://voterservices.elections.state.md.us/VoterSearch>

Virginia Department of Taxation

P.O. BOX 1317, RICHMOND, VA 23218-1317
804-367-8031

(Please note there is a 30 day turnaround time)

VA Certified Taxes:

<http://www.tax.virginia.gov/site.cfm?alias=HowDoI>

VA Voter Registration Profile

<https://www.voterinfo.sbe.virginia.gov/PublicSite/Public/FT2/PublicLookup.aspx>
